

**MINUTES OF THE MEETING
OF THE
BOARD OF DIRECTORS
OF
WESTERN NEW YORK CLINICAL INFORMATION EXCHANGE, INC.
(HEALTHeLINK or HeL)**

Date of Meeting: December 8, 2022

Time of Meeting: 7:30 a.m.

Location: 2475 George Urban Blvd – 2nd Floor Board Room
and Via Teams videoconference

Members Present: Anthony Billittier, M. D. (IHA)
Allison Brashear, M.D. (University of Buffalo) (as indicated)
Andy Davis (ECMC)
Michael Edbauer, M.D. (Highmark)
Michael Galang, M. D. (Catholic Health)
Michael Mineo, M.D. (Kaleida)
Eileen Morgan (Patient/Consumer Representative)
Pastor George Nicholas (P2 Designee/RHIC)
Ann Marie Odrobina (M&T Bank/Employer Representative)
Paul Pettit (Commissioner of Health – Genesee & Orleans County Health
Departments)
Sourav Sengupta, M.D (University Psychiatric Practice)
Art Wingerter (Univera)

Other Persons Present:

Sarah Cotter (HEALTHeLINK)
Herbert Glose (HEALTHeLINK/Barclay Damon LLP) (Counsel)
Karen Kinley (HEALTHeLINK)
Jen Lane (HEALTHeLINK)
Jason Matuszak, M. D. (Physician Advisory Committee)
Drew McNichol (HEALTHeLINK)
Dan Porreca (HEALTHeLINK)
Steve Timmel (IHA/Finance Committee)
Jackie Welsch (HEALTHeLINK)

Chair of Meeting: Anthony Billittier, M.D.

Secretary of Meeting: Herbert Glose

Call to Order/Agenda Review

Dr. Billittier opened the meeting at 7:32 a.m. He reviewed the Agenda and asked if anyone had any questions or additions to the Agenda; no one did.

Dr. Billittier then referred to the Minutes from the September 15, 2022 Meeting and asked if anyone had any comments, questions or revisions; no one did.

Upon motion duly made and seconded, it was

RESOLVED that the Minutes of the Board Meeting of September 15, 2022 were unanimously approved.

Board Actions:

Herb Glose noted that as part of the QE certification process review, HeL would begin posting Board Meeting minutes on the Website (previously Website allowed that Board Meeting Minutes were available upon request).

Referring to the revised Mission Statement (distributed as part of the Board Meeting materials), Herb noted the Executive Committees recommendation to approve the revised Mission Statement. After review and discussion by the Board regarding the Fall Board retreat recommendations to update the Mission Statement, upon motion made and seconded, it was unanimously

RESOLVED that the HeL Mission Statement, to wit: ‘HEALTHeLINK’s mission is to serve as a resource for broad health system transformation through secure data-informed decision making for individual patient care and to support community investments with a purpose of improving health, health care, and collaboration with local health care providers and those who are connected via the Statewide Health Information Network for New York ([SHIN-NY](#)) to improve health outcomes and health care delivery, control costs, increase access to care, and improve health equity in Western New York’. is hereby approved, effective immediately.

Lastly, Herb reviewed the need for the Committee Charter recommended for approval by the Regional Health Improvement Committee (RHIC), George Nicholas, Chair (distributed as part of the Board Meeting materials). After a brief discussion, upon motion duly made and seconded, it was unanimously

RESOLVED that the RHIC Charter as recommended is hereby approved.

Technology Update:

Drew McNichol gave the Technology update. Highlights included reviews of: (1) anticipated conversion to NextGen next generation platform; (2) the data analytics architecture; and (2) the SHIN-NY “data lake” discussions.

A brief Board Q & A followed.

[Dr. Brashear left the meeting]

Retreat Update:

Jen Lane (facilitator at the Retreat) reviewed the Board Retreat outcomes (held October 7, 2022 at Univera.)

Committee Reports:

Dr. Billittier summarized the matters previously discussed at this meeting and also contained in the Executive Committee Minutes (included in the Board materials).

George Nicholas reported on the recent RHIC meeting, including a discussion of the RHIC’s next steps and efforts to round out Committee membership.

Dr. Billittier then introduced Steve Timmel to review the financial materials (included as part of the Board materials) (2022 Budget Review – through October 31, 2022). Steve and Jackie Welsch reviewed the forecast for the remainder of 2022.

Jason Matuszak reported on the recent Physician Advisory Committee meeting at which further HEALTHeLINK and P2 integration was discussed (Committee shared with the Population Health Collaborative for the last several years), as well as data quality concerns.

Dan Porreca gave the Advisory Council report, highlighting the discussions relative to the 1115 Waiver, HEALTHeLINK’s role as the possible HERO, and the importance of SDOH (social determinants of health) in providing care to individuals. Dan noted that some “Live Well” initiatives may become part of the Advisory Council work.

Jen Lane gave the update of the Research Committee, noting the proposals that were reviewed at the September 23rd meeting, as well as proposals being lined up for review at the January, 2023 meeting.

Dan Porreca gave the Operations Committee/Business Update Report (Board of Directors – Quarterly Meeting December 8, 2022, included in the Board materials).

Dan reviewed 2022 Business Objectives, noting success and 1 failure (revenue projection). He also led a discussion of 2023 Business Objections and next steps for getting same finalized.

Dan updated the status of the Department of Health 1115 Waiver, discussed key aspects of the draft waiver, and summarized meetings with collaborators to further coalition building in support of HEALTHeLINK'S anticipated HERO application.

Finally, Dan led an update discussion on NYeC Shared Services initiative.

At 9:10 a.m. the Board Meeting was adjourned. There was an Executive Session (Confidential Minutes taken separately).

Respectfully submitted,

/s/ *Herbert J. Glose*

Herbert J. Glose, Secretary of the Meeting