

**MINUTES OF THE MEETING
OF THE
BOARD OF DIRECTORS
OF
WESTERN NEW YORK CLINICAL INFORMATION EXCHANGE, INC.
(HEALTHeLINK or HeL)**

Date of Meeting: September 14, 2023

Time of Meeting: 7:30 a.m.

Location: 2475 George Urban Blvd – 2nd Floor - Board Room
and Via Teams videoconference

Members Present: Anthony Billittier, M. D. (IHA)
Allison Brashear, M.D. (University of Buffalo)
Andy Davis (ECMC) (as indicated)
Michael Edbauer, M. D. (Highmark)
Michael Galang, M.D. (CHS)
Michael Mineo, M. D. (Kaleida) (as indicated)
Eileen Morgan (Patient/Consumer Representative)
Pastor George Nicholas (P2 Designee/RHIC)
Ann Marie Odrobina (M&T Bank/Employer Representative)
Paul Pettit (Commissioner of Health – Genesee & Orleans County Health
Departments)
Raghu Ram, M.D. (Roswell Park)
Art Wingerter (Univera)

Others Present: Sarah Cotter (HEALTHeLINK)
Peter Elkin, M.D. (University of Buffalo) (Research Committee)
Herbert Glose (HEALTHeLINK/Barclay Damon LLP) (Counsel)
David Horrocks (NYeC)
Karen Kinley (HEALTHeLINK)
Jennifer Lane (HEALTHeLINK)
Jason Matuszak, M.D. (Physician Advisory Committee/Excelsior)
Drew McNichol (HEALTHeLINK)
Michael Pease (Advisory Council Chair) (as indicated)
Dan Porreca (HEALTHeLINK)
Steve Timmel (Audit and Finance Committee/IHA)
Jackie Welsch (HEALTHeLINK)

Chair of Meeting: Anthony Billittier

Secretary of Meeting: Herbert Glose

Call to Order/Agenda Review

Dr. Billittier opened the meeting at 7:31 a.m. He welcomed David Horrocks, CEO of NYeC, to the meeting. Tony then reviewed the Agenda and asked if anyone had any questions or additions to the Agenda; no one did.

Review/Approval of Minutes

Dr. Billittier then referred to the Minutes from the June 29, 2023 meeting and asked if anyone had any comments, questions or revisions; no one did.

Upon motion duly made and seconded, it was

RESOLVED that the Minutes of the Board Meeting of June 29, 2023 were unanimously approved.

Audit and Finance

Doctor Billittier introduced Steve Timmel and Jackie Welsch to give the Audit and Finance Report. (The 2023 Finance Review and 2024 Budget Slides were included in the Board packets.)

Jackie began the presentation by first reviewing the 2023 focus which included initiation of the migration of the core platform and analytics platform, both of which will continue into 2024. She also noted the business development activities and continued overall growth in HEALTHeLINK participation.

Steve Timmel then reviewed 2023 year-to-date results and the forecast for the balance of the year, noting that current indicators were that HEALTHeLINK will end up with financial results quite close to the 2023 budget.

Jackie then presented the 2024 budget slides, including the projected Charter Member contributions (slide 12). It was noted that the Audit and Finance Committee unanimously recommended approval, as did the Executive Committee. After a brief Q&A, upon motion duly made and seconded, it was unanimously

RESOLVED that the 2024 budget is approved, as presented.

[Dr. Mineo joined the meeting.]

SHIN-NY Strategy Update

David Horrocks gave the NYeC SHIN-NY update, reviewing the slide deck (NYeC Presentation to HEALTHeLINK Board, September, 2023 included in the Board Packet).

[Andy Davis joined the meeting.]

David reviewed the 2023 SHIN-NY road map, highlighting the reforms needed, levers for reform and the continued work of NYeC and the QEs toward the three strategic goals as follows: 1. the

need for SHIN-NY to be seamless and consistent; 2. the need to be efficient and reduce redundancy; and 3. SHIN-NY must meet local community needs.

Drew McNichol updated the status of discussions relating to shared services which is being led by the QEs and supported by NYeC. Currently HEALTHeLINK, Rochester RHIO and Bronx RHIO, are actively involved in the discussions.

Committee Reports

Dr. Billittier summarized the matters discussed at Executive Committee and also contained in the Executive Committee Minutes (included in the Board materials). He noted that Dan would be commenting on the HEALTHeLINK Succession Plan update as part of his Operations Report.

Jason Matuszak gave the report for the Physicians Advisory Committee. At its most recent meeting, the discussion highlights related to various community interventions and tracking initiatives, including maternal health. Several Board members commented on the importance of this work.

Michael Pease had to drop so Dan gave the Advisory Council report from its most recent meeting. He mentioned several community wide initiatives, which Sarah Cotter added detail on. Dr. Elkin and Dr. Brashear elaborated on the importance of the CTSI work.

Peter Elkin gave the Research Committee report. He emphasized that there are opportunities to use HEALTHeLINK to help researchers attract grant opportunities. While there was no meeting in the last quarter, he noted that at the upcoming meeting (September 21), the Committee would update its protocols for reviewing and approving data use requests.

Pastor Nicholas gave the Regional Health Improvement Committee report. He highlighted the progress to date and next steps. A brief Q&A followed.

Dan Porreca gave the Operations Committee/Business Update Report. (Slide deck included in the Board materials.)

Dan reviewed HEALTHeLINK's LEAP Grant Award (made on August 11th) relating to patient advanced care directives, and summarized the HRSA awards, including the most recent Phase 3 award.

Dan reviewed the YTD status of the 2023 Business Objectives, noting that results and numbers were trending positively on all objectives.

Dan reviewed the increase in population level aggregate data requests both from researchers and other non-participants; he detailed discussions with NYeC and NYSDOH which both support use of QE data to provide reports, particularly as relates to health equity improvement.

Finally, Dan reviewed the process for updating the HEALTHeLINK succession plan, thanking Eileen Morgan and Ann Marie Odrobina for their input. He summarized the report to the Executive Committee at its meeting earlier this month. Tony and Dan offered to answer any questions on specifics offline (due to the personal nature of the plan details.)

There being no other business, at 9:00 a.m. the Board Meeting was adjourned. There was no Executive Session.

Respectfully submitted,

/s/ Herbert J. Glose

Herbert J. Glose, Secretary of the Meeting